

UUMC Director of Community Engagement and Discipleship Job Description

May 2025

University United Methodist Church is a reconciling, intergenerational, and diverse congregation with deep and historic ties to the University of Maryland and its surrounding community. Our church focuses on building loving relationships, committed to bettering the world and life-long learning, in order to share the love of Christ and through it to transform our community.

The Director of Community Engagement and Discipleship position works with the Senior Pastor and UUMC leadership to build partnerships between the congregation and local organizations in order to address needs within the UMD and College Park community. This position's focus will be to lead this work, while equipping and organizing UUMC lay leaders in ministries of community outreach, charity and social justice.

Community Partnerships

- Identify and build relationships with organizations and leaders from the UMD and College Park communities through on-going 1-1s and collaborative projects/efforts.
- Establish and provide leadership and ministerial efforts between UUMC, the Terp HUB and the University of Maryland
- Establish building-use partnerships with organizations and individuals whose stated goals align with the ministry priorities of UUMC.
 - Work with UUMC Trustees to update and maintain UUMC facilities to better serve the needs of building use partners, while creatively funding capital repairs/projects through existing reserves, capital campaigns, and grant funding.
- Help provide support and oversight to UUMC lay leaders and their ministries that address community needs (ie Loaves and Fishes, CUCE, Shelter, etc.)

Discipleship and Leadership Development

- Develop, lead and direct Social Justice programming and team by engaging UUMC leaders with Social Justice organizations in the surrounding area.
- Work with UUMC Lay leaders to develop or redevelop ministries that address stated Visioning Team priorities in the surrounding community.
- Connect and oversee hospitality for UMD students
- Assist Senior Pastor in providing pastoral leadership and support to UUMC's Visioning Team as they;
 - Discern the mission and vision of UUMC
 - Launch or redevelop ministries that align with their goals
 - And potentially establish a 501C3 organization to address housing and food insecurity, as well as loneliness and mental health needs in the UMD/College Park Community.

Pastoral Responsibilities

- Share preaching responsibilities as planned with senior pastor

- Provide pastoral care as need in collaboration with senior pastor and the care team
- Work closely with the Senior Pastor, offering support in planning and executing church events, services, and programs.
- Act in the absence of the Senior Pastor, receiving ministerial phone calls, overseeing worship services, and other ministerial duties of the Senior Pastor.
- Fundraising and Development work that supports and expands ministries; including grant applications and reporting, donor relationships, and other fundraising activities.

Requirements & Skills Needed:

- Bachelor's degree in relevant field required, Master's preferred
- United Methodist with at least 2 years of theological education
- Excellent communication skills
- Outreach and community organizing experience
- Strong interpersonal and relational skills (people-centered work)
- Evidence of creating a culture of inclusion, diversity, equity and antiracism
- Self-starter with the ability to work independently and as part of a team
- Organized, punctual and technologically proficient with Google products

Supervisor: Senior Pastor at UUMC

Part-time: Average of 20 hours per week. Salary depends upon experience.

To Apply: Please send a resume and cover letter to Rev. Michelle Mejia at revmichelle@uumcp.org.

Note: this could be combined with a part time position at Terp HUB focused on growing the United Methodist campus ministry